

MEMORANDUM FOR PERSONNEL INPROCESSING 414TH BSB

SUBJECT: Inprocessing, Dental Records, Exam/Sick Call/Appointments, Insurance, Emergencies

Inprocessing: Newly arrived soldiers report to the Inprocessing and Training Center (ITC), Bldg. 20 Pioneer Kaserne. A copy of PCS order should be attached to the dental record and turned into the First Sergeant at ITC. Records will be reviewed by dental clinic staff and those individuals who are in a nondeployable status (dental fitness class 3 or 4) and those who will require an examination within the next 2 months, will be seen Friday afternoon of the first inprocessing week at the Hanau Dental Clinic, Bldg 245, New Argonner Kaserne. Transportation to the dental clinic will be provided by ITC personnel. After evaluation by a dentist, soldiers who are dental fitness class 3 will be given an appointment to return for treatment of that specific problem.

Dental Records: Dental records will be retained by the dental clinic. Records of those soldiers assigned to Buedingen units will be forwarded to the Buedingen Dental Clinic. Family members who wish to receive dental care will be required to complete a New Patient Data Sheet at the dental clinic if they don't have dental records from their previous dental clinic.

Exams/Sick Call/ Routine Appointments: Active duty and family member exams are available on a walk-in basis, M-F 0730-1030 and 1230-1430. Family member exams are not available Friday afternoon.

- Sick call hours are M-F 0730-1030 and 1230-1430 hours.
- Routine dental appointments can be made by visiting or calling the clinic. A current annual exam is necessary before routine treatment is scheduled. The numbers are: Hanau - DSN 338-6520/6522 or civilian 06181-500-6520/6522; Buedingen – DSN 321-4729 or civilian 06042-80-4729.

Dental Insurance: The family member dental insurance plan available in CONUS is not required for family members to receive care at military dental clinics in USAREUR. You may wish to keep your family members enrolled if they are living in or will be frequently returning to the United States or if your are being referred to a provider on the local economy while here in Europe. Contact the dental clinic if you have questions about the family member dental insurance program in Europe.

Emergency Dental Care: Emergency after-hours dental care is available at the Hanau Dental Clinic. Care available is for the treatment of infection, bleeding, trauma or severe pain which cannot wait for care during normal sick call hours. Contact the 414th BSB Emergency Action Center at DSN 322-8203 or CIV 06181-88-8203.

POC: Mr. Jackson, Hanau Dental Clinic
DSN - 328-6525, CIV - 06181-500-6525